

Transportation of Children Policy

Coaches or volunteers should not be responsible for transporting children to and from the venue unless as part of a club organised trip or fixture.

Parents may choose to make private arrangements with another adult (such as a family friend or other parent to transport their child, however, should let the Head Coach know.

In situations where the club is arranging transport for children (for example to an away match) the club will make every effort to ensure that:

- Parents are informed of the destination, reason for journey and who the driver will be.
- Parents must return to the Head Coach a completed 'Consent and Emergency Contact' form and the driver should have a copy of this with them on the journey in case of emergencies.
- There are two adults in the car.
- If children are a mixture of female and male, where possible the two adults should also be male and female.
- Children are seated in the back of the vehicle at all times.
- There is an established procedure in the event of a breakdown/emergency i.e.
 - Driver to contact the Head Coach;
 - Head Coach to contact children's parents/carers;
 - Head Coach to contact host venue where necessary;
- The driver must have a valid UK driving licence, satisfactory DBS check, correct insurance, MOT certificate and complies with the laws on the use of seatbelts.

Copies of the **Consent and Emergency Contact Forms** can be found in the office.